

Sean calls the virtual meeting to order at 6:47 pm. Jeff C. reads and reviews the 5th Tradition. Sean B. reads and reviews the 5th Concept. Reps are called on to introduce themselves.

There were:

- 28 Virtual Attendees at peak
- 27 Voting members
- 1 New member – Ghana
- 5 Board members

A quorum is established.

Minutes

Sean notifies Intergroup that we will vote on April minutes during New Business.

Committee Reports

- #1: Jodi H. gives the Outreach Committee Chair Report (attached)
- #2: Kaitlin K. gives the 12th Step Within Committee Chair Report
- #3: Heather M. reads the Publication Committee Chair Report (attached)
- #4: Helen T. gives the Web Committee Chair Report
- #5: Rebecca B. gives the Bylaws Committee Chair Report
- #6: JP reports for the Inventory Committee.
- #7: JP reports for the Welcoming Committee.
- #8: Andy P. goes over the Finance Report (attached).

Pending Business

- #1: 7th Tradition is collected.

New Business

- #1: Sean announces that we have elections for all officers and reviews the qualifications.
- #2: Sarah WB was nominated for Chair last month. There are no other nominations or volunteers. **Diana motions Sarah be accepted by acclamation, Alyssa seconds, no objections. Sarah WB is elected Chair by acclamation.**
- #3: Jeri S. volunteered for Vice Chair last month. There are no other nominations or volunteers. **Diana motions Jeri be accepted by acclamation, no objections. Jeri S. is elected Vice Chair by acclamation.**
- #4: Andy P. accepts the nomination for Treasurer. There are no other nominations or volunteers. **Diana motions Andy be accepted by acclamation, no objections. Andy P. is elected Treasurer by acclamation.**
- #5: There were no accepted nominations for Recording Secretary.
- #6: There were no accepted nominations for Corresponding Secretary.
- #7: Rebecca B and Debra were nominated for 3 Year Trustee last month. Rebecca withdraws her nomination. There are no other nominations or volunteers. **Scott motions Debra be accepted by acclamation, no objections. Debra is elected 3 Year Trustee by acclamation.**
- #8: JP, Mollie, Diana were nominated as One Year Trustees at the last month. Mollie was not present for the election, so she is withdrawn. There are no other nominations or volunteers. **Scott motions JP and Diana be accepted by acclamation, no objections. JP V. and Diana G. are elected 1 Year Trustee A and B by acclamation.**
- #9: Sean reviews the qualifications for committee chairs.

- #10: Jodi H. volunteers for Outreach Chair. There are no other nominations or volunteers. **Scott motions Jodi be accepted by acclamation, no objections. Jodi H. is elected Outreach Chair by acclamation.**
- #12: There were no accepted nominations for Publications Chair.
- #13: There were no accepted nominations for Retreat Chair.
- #14: There were no accepted nominations for Special Events Chair.
- #15: Julie S. volunteers for 12th Step Within Chair. There are no other nominations or volunteers. **Andy motions Julie be accepted by acclamation, no objections. Julie S. is elected 12th Step Within Chair by acclamation.**
- #16: Helen T. was nominated for Web Committee Chair last month. There are no other nominations or volunteers. **Scott motions Helen be accepted by acclamation, no objections. Helen T. is elected Web Chair by acclamation.**
- #17: Erin B. was nominated for Bylaws Chair last month. Erin was not present. There are no other nominations or volunteers.
- #18: Rebecca B. presents a draft amendment that would incorporate the Welcoming Committee as a standing committee into the Bylaws. Diana brought up concerns of how the proposed Bylaws amendments were being presented. Rebecca withdrew the drafted amendment and will re-present revised draft amendment at the June meeting.
- #19: Diana amends her motion from April to: To make the 2021-2022 budget line item for the Welcoming Committee \$1,000.00. JP seconds the amendment. Pros and cons are heard. The motion does not pass.
- #20: **Diana makes a motion to accept the April minutes. Andy seconds the motion. April minutes are approved.**
- #21: Andy presents the 2021-2022 budget proposal on behalf of the Finance Committee and notifies Intergroup that the Finance Committee will meet to finalize the budget before our budget vote in June. Questions were answered regarding the proposed budget. Andy will present an amended budget due to the increase in MailChimp fees of \$60.00 (Original proposed budget attached)
- #22: Diana advised us that World Service now requires any Hybrid meetings be list as Hybrid due to anonymity concerns.
- #23: Heather M. agrees to read and review 6th Tradition at the June meeting.
- #24: Jeff C. agrees to read and review 6th Concept at the June meeting.
- #25: Scott and Jodi agree to be our Google Voice volunteers for June.

Announcements

- #1: Andy announces WSBC General Service Trustee vacancy on the Board of Trustees. Please contact one of the Intergroup board members if you are interested in serving.

Wrapping Up

Meeting closes at 8:39 pm with the OA pledge and the serenity prayer.

Committee Reports:

Position	Person	Metro IG Email Address
Chair	Sean B.	Chair@oanyc.org
Vice Chair	Sarah W. B.	ViceChair@oanyc.org
Treasurer & Finance	Andy P.	Finance@oanyc.org Treasurer@oanyc.org
Corresponding Secretary	Rebecca B.	CorrespondingSecretary@oanyc.org
Recording Secretary	Heather M.	RecordingSecretary@oanyc.org
Archives Committee Chair	Jeff C.	Archives@oanyc.org
Bylaws Committee Chair	Rebecca B.	Bylaws@oanyc.org
Outreach Committee Chair	Jodi H.	Outreach@oanyc.org
Publications Committee Chair	Hannah P.	Publications@oanyc.org
Retreat Committee Chair	Erin B.	Retreat@oanyc.org
Special Events Committee Chair	Sasha H.	SpecialEvents@oanyc.org
12th Step Within Committee Chair	Jeri S.	TwelfthStepWithin@oanyc.org
Web Committee Chair	Helen T.	WebCoordinator@oanyc.org
Welcoming Committee Chair	Sasha H.	Welcome@oanyc.org
3 Year Trustee	Andy P.	ThreeYearTrustee@oanyc.org
1-Year Trustee A:	Rebecca B	OneYearTrustee@oanyc.org
1-Year Trustee B:	Alyssa M.	OneYearTrustee@oanyc.org

Publications Committee Report/Hannah P: Publications send out the April Metro Memo on April 9. The memo had an open rate of 32%, which is usual. Publications is also working on the May Metro Memo, to be sent out Friday, May 14. Publications is also updating the google doc as requests for meeting changes come through. Publications is working on the May Metro Memo, to be sent out Friday, May 14, and will continue to update the google doc. Write for the metro memo! Email publications@oanyc.org to submit writing, artwork, and puzzles, or if you have any questions. As meetings start to go back to being in person, please submit changes to <http://oanyc.org/find-a-meeting/notify-oanyc-of-meeting-change/>.

Outreach Committee Report/Jodi H: Made a presentation to professionals at Callen-Lorde, educating them about OA. Google Ads: March: 637 clicks April 913 Clicks. Purchased literature geared toward professionals. Next Steps Run a LinkNYC Kiosk Campaign. Outreach committee has service opportunities on Google ads/web traffic, cable ads advertising, and identifying professional organizations who can benefit from learning about OA. Contact outreach@oanyc.org for more info..

TREASURER'S REPORT	From:	To:
	April 1, 2021	April 30, 2021
BEGINNING CHECKING ACCOUNT BALANCE		
TD Bank Checking Account as of:	1-Apr-2021	\$ 25,634.07
PayPal Account Balance as of:	1-Apr-2021	\$ 188.98
Venmo Account Balance as of:	1-Apr-2021	\$ 103.42
Total Starting Balance:		\$ 25,926.47

EXPENSES (Cleared)	BUDGET CATEGORY	AMOUNT
MailChimp Monthly Subscription List	Publications: Other	\$ 22.85
Zoom Pro Hosting	Zoom	\$ 66.55
PayPal Fees	PayPal Fees	\$ 47.73
JP V	Region 6 Assembly	\$ 10.00
Total Expenses		\$ 147.13

INCOME (EXCLUDING MEETING DONATIONS)	BUDGET CATEGORY	AMOUNT
Nadia G	Recurring Donations	\$ 25.00
Mary M	Recurring Donations	\$ 5.00
Laura F	Recurring Donations	\$ 100.00
Erin B	Recurring Donations	\$ 60.00
Laura Ann W	Recurring Donations	\$ 10.00
Erin B	Recurring Donations	\$ 20.00
Deborah K	Recurring Donations	\$ 25.00
R. H	Recurring Donations	\$ 5.00
Kimberly D	Recurring Donations	\$ 10.00
Juan V	Recurring Donations	\$ 20.00
Launch Lia LLC	Recurring Donations	\$ 3.00
Michael H	Recurring Donations	\$ 50.00
Dafna L	Recurring Donations	\$ 5.00
Ashlee D	Recurring Donations	\$ 10.00
Frank D	Recurring Donations	\$ 10.00
Michele S	Recurring Donations	\$ 20.00
Jane K	Recurring Donations	\$ 5.00
Total Income		\$ 383.00

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DONATIONS: Meeting Contributions	BUDGET CATEGORY	AMOUNT
Unknown	Meeting Donations	\$ 59.30
Monday Men St. Mary	Meeting Donations	\$ 38.40
Unknown	Meeting Donations	\$ 95.07
Saturday, Park 11	Meeting Donations	\$ 144.26
Sunday Recovery From Relapse Players Theater	Meeting Donations	\$ 69.20
Unknown	Meeting Donations	\$ 216.99
Sutton Place Synagogue, Tuesday	Meeting Donations	\$ 25.00
248 Virtual Meeting Donations, Venmo*	Virtual Meetings	\$ 940.50
106 Virtual Meeting Donations, PayPal*	Virtual Meetings	\$ 513.00
Total Meeting Donations		\$ 2,101.72
Total Income (Contributions, Proceeds, Etc)		\$ 2,484.72
*Metro IG Retained Portion of the Virtual Donations (60%)		\$ 872.10

TD Checking Acct Balance per statement as of:	30-Apr-2021	\$	25,534.67
PayPal Account Balance as of:	30-Apr-2021	\$	1,626.17
Venmo Account Balance as of:	30-Apr-2021	\$	1,103.22
Total Ending Balance:		\$	28,264.06



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Email: Treasurer@oanyc.org

Greater NY Metro Intergroup Budget Proposal
July 2020-June 2021

Cat #	CATEGORY	Notes FY22	2021/2022 Budget FY22	2020/2021 Actual (3 qtrs)	2020/2021 Budget
INCOME					
1	Donations	This reflects a recurring donations from members of \$353/month projected for 6 months, as well as possible other donations from a step workshop series or something similar.	\$ 2,250.00	\$ 1,932.00	250.00
2	IG Meeting 7T	Assume \$30/month for 6 months	\$ 180.00	\$ 152.00	720.00
3	Registered Meeting Donations	<ul style="list-style-type: none"> ■ Projecting \$1800/month for July-December while meeting rooms are closed due to COVID ■ Projecting \$1000/month January thru June, based on FY20 actuals with assumed drop 	\$ 16,800.00	\$ 14,998.45	14,000.00
4	Retreat	Planning for a full Retreat in the Spring and a "Day Trip" Retreat in the summer, projecting to net \$1000/500 respectively)	\$ 22,500.00	\$ 575.00	26,000.00
5	Special Events	<ul style="list-style-type: none"> ■ Projecting only 3 in person events for FY22 due to COVID. ■ Projecting gross proceeds \$175/event 	\$ 525.00	\$ 443.00	525.00
TOTAL PROJECTED INCOME			\$ 42,255.00	\$ 18,100.45	41,495.00
EXPENSES					
7	Accountant & Legal		\$ 1,200.00	\$ 1,450.00	1,200.00
9	Board Discretionary Fund	Money to be used at the board's discretion.	\$ 1,000.00		720.00
10	Bylaws		\$ 25.00		25.00
13	Finance Committee		\$ 25.00		25.00
14	Insurance		\$ 1,100.00		1,100.00
15	Metro Intergroup Meeting Room Rent	Rent for 6 months (Jan 22-June22)	\$ 750.00		1,250.00
16	Misc./Discretionary		\$ 120.00		120.00
17	Non-Profit Coordinating Committee of NY	Membership required to get D&O insurance at lowest rate	\$ 35.00		35.00
18	Officer Training (Region 6 IGOR)	\$120/person, planning for two people to attend	\$ 240.00		-
19	Outreach		\$ 3,000.00	\$ 1,000.00	2,300.00
20	P.O. Box Rental	Up \$5 to account for recent price increase	\$ 150.00	\$ 118.00	120.00
21	PayPal Fees	PayPal 2.3% fee	\$ 700.00	\$ 470.66	700.00
22	Printing	There is very little printing that is billed to the IG directly. The majority of printing comes from the committee reports.	\$ 100.00	\$ 42.00	168.00
23	Publications: Mail Chimp	22.85/month for Mail Chimp, recently increased, expect this figure to go up again in january to about 24.00.	\$ 282.00	\$ 157.77	259.00
24	Publications: Printing	Meeting lists \$70/month & 2 hard copy Metro Memos. This assumes 6 months of meetings and 2 hard copy Metro Memos @ \$50 each.	\$ 345.00	\$ 678.50	850.00
26	Region 6 Assembly	Plan for 8 reps @ \$185/person for 2 Assemblies (Need to keep in mind how many reps we are allowed once we see how many meetings are left once R6 is scheduled)	\$ 2,960.00	\$ 117.23	1,580.00
27	Retreat	1. Full Retreat: \$22,000	\$ 22,000.00	\$ -	24,000.00
28	Special Events	Plan for 3 in person events	\$ 500.00	\$ 97.50	500.00
30	Twelfth Step Within		\$ 1,500.00		500.00
31	Website	Webmaster fees \$100/month Website revamp: \$800	\$ 2,000.00	\$ 1,000.00	1,400.00

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32	Website Committee		\$ 25.00		25.00
	Welcoming Committee		\$ 1,000.00		500.00
33	WSBC (World Service Business Conference)	Fund 2 delegates @\$1,450/delegate	\$ 3,198.00	\$ 745.00	3,198.00
	Zoom Pro Account	\$66.55/mo 6 months then assume \$68.45	\$ 810.00	\$ 462.73	649.90
TOTAL PROJECTED EXPENSES			\$ 42,255.00	\$ 5,876.66	41,224.90