Meeting is called to order at 6:45pm and we begin with the serenity prayer. Mildred reads and reviews the 1st Tradition. Rey reads and reviews the 1st Concept. Reps go around the room and introduce themselves.

There were:

* 4 new IG members
* 25 attendees at peak
* 24 voting members
* 5 board members

A quorum is established.

Minutes

Erin notifies Intergroup that we will vote on December minutes in February.

Committee Reports

#1: Kate K. gives a Treasury Report (attached)

#2: Erin B. gives a Special Events Committee Chair Report (attached)

#3: Kate K. gives a Retreat Committee Chair Report (attached)

#4: Mollie SG. gives an Outreach Committee Chair Report

#5: Liz D. gives a 12th Step Within Committee Chair Report (attached)

#6: Sunny W. gives a Publications Committee Chair Report (attached)

#7: Erin B. gives an Archives Committee Chair Report (attached)

Pending Business

#1: The Intergroup Board would like to ask the 12th Step Within Committee to promote (via a neon flyer) the suggestion of an updated contact person for meetings.

#2: The new business motion we voted to submit last month was rejected by WSO and was ruled out of order by the chair. Language: *“Funding for Regional Trustees’ travel, lodging, and meals in connection with all Regional Trustees’ duties is the financial responsibility of each of the respective regions.”*

#3: Last month the group discussed the idea of changing the term limit of the board members to 2 years with a transition plan to move a few of the officers out of their current positions order to prevent a full turnover. We are recommending that the board stagger officer elections so that there is consistency and experience in roles across the board which we believe will benefit Intergroup as a whole. If the bylaws change is approved the intention would be for officers to hold a 2-year term in their position without the need to vote annually. In 2019, The Chair and Corresponding Secretary will move off the board and a new chair & CS will be voted in for a 2-year term. The rest of the board positions would be voted on as a 1-year term. In 2020 those 3 positions would be voted on for a 2-year term and so end the transition. The board is proposing the Bylaws Committee draft an amendment to Article IV, Section IV (and any other sections referring to the board term limits) of the current bylaws.

New Business

#1: The 7th Tradition is collected.

#2: Please be prepared for our February Intergroup meeting. The entire meeting will be dedicated to completing the WSBC Agenda Questionnaire. We will be emailing out the Questionnaire Summary. Please read it in its entirety, write down your questions and because it concerns OA as a whole, please invite others to join us for this important vote in February.

#3: The Board and Outreach Committee are looking at ways to reach out to more diverse communities of color at doctors’ and therapists’ offices in specific neighborhoods, hospitals, and churches. Kate will be reaching out to Lenox Hill and St. Luke’s doctor program for AA. Other ideas from the group included pop up meetings, the use of an app, creating a special event in a different neighborhood with marathon drop-in meetings, holding an event at Oscar’s health insurance’s Brooklyn facility, community health centers, development corporations, non-profits (NYC Green Market and Meals on Wheels), CSAs, and unions.

#4: The Board was asked if either their discretionary fund or 12th Step Within money could be used to purchase a Big Book for a fellow who couldn’t afford the cost. The Board discussed and determined it’s best to refer the fellow (or any fellow) to a meeting that gives away little big books at St. Mary’s on Fridays at 6pm.

#5: Rebecca B. share her selected document (“OA Handbook for Members, Groups and Service Bodies: Recovery Opportunities” pamphlet) from oa.org. Liz D. volunteers to select a document to highlight at our February meeting.

#6: Steve and Emily agree to be our Google Voice volunteers.

#10: Mollie to read 2nd Tradition.

#11: Katherine to read 2nd Concept.

Announcements

#1: Kate announces that we have collected $62 in 7th tradition contributions.

#2: Reminder that our Step Workshop is continuing in 2019 from January-June. Steps 1-3 on January 13th, Steps 4 + 5 on February 10th, Steps 6 + 7 on March 10th, Steps 8 + 9 on April 14th, Steps 10-12 on May 12th, and Traditions 1-12 on June 9th.

#3: Unity Day is on February 24th.

#4: Region 6 Convention 2019 is happening from October 18-20th at the Crowne Plaza in White Plains, NY.

#5: Erin asks Intergroup for any feedback.

#6: **Jeff makes a motion to establish a search committee to find an alternate location to hold Intergroup meetings that is ADA accessible. Scott seconds the motion. A vote is taken. 16 are in favor. 0 opposed. 4 abstentions. The motion carries.**

Wrapping Up

Meeting closes at 8:17 pm with the OA pledge and the serenity prayer.

**Committee Reports:**

|  |  |  |
| --- | --- | --- |
| **Position** | **Person** | **Email Contact** |
| Chair | Erin B. | Chair@oanyc.org |
| Vice Chair | Sean B. | ViceChair@oanyc.org |
| Treasurer & Finance | Kate K. | Finance@oanyc.org; Treasurer@oanyc.org |
| Corresponding Secretary | Rebecca B. | CorrespondingSecretary@oanyc.org |
| Recording Secretary  | Sarah WB. | Recording Secretary@oanyc.org |
| Archives Committee Chair | Beth S. | Archives@oanyc.org |
| Bylaws Committee Chair | Andy P. | Bylaws@oanyc.org |
| Outreach Committee Chair | Adam W. | Outreach@oanyc.org |
| Publications Committee Chair | Sunny W. | Publications@oanyc.org |
| Retreat Committee Chair | Kaitlin K. | Retreat@oanyc.org |
| Special Events Committee Chair | Lauren H. | SpecialEvents@oanyc.org |
| 12th Step Within Committee Chair | Liz D. | TwelfthStepWithin@oany.org |
| Web Committee Chair | Iva L.  | WebCoordinator@oanyc.org |

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***Special Events Committee Chair Report / Lauren H***: The month of December was focused solely on preparing for the OA New Year’s Day Event by organizing service positions,  flyers, decoration, schedule, and script.  We received positive verbal feedback on the event, format, etc. It is worth noting that the change in the event's long time location did not seem to effect attendance. With only $154.44 in expenses and a total of $386 in contributions the event profited at a total of $231.56.  The OA New Years Day event also brought in over 65+ fellows. Thank you to all that did service in preparation of and in person at the event. In the coming month, we plan to secure the exact date/time, space rental,  and flyers for our next event. It is set to take place in the month of March with the focus being Sponsorship!! We would also like to order more newcomer packets as we are currently down to 0 in the SPEV supplies. Those looking for service opportunities please contact Lauren at specialevents@oanyc.org.

***Retreat Committee Chair Report / Kaitlin K:*** The retreat committee has been busy preparing for the winter retreat on January 18-20. We have made double rooms for single occupancy rooms available, called "Single Supplement" rooms and registration for these can be accessed through the retreat registration site. An upgrade option for people who have already registered is also available. Please contact Kaitlin at retreat@oanyc.org for more information on this. We currently have 40 people registered to attend and there is still time! If you are unable to attend and would like to make a donation to our scholarship fund, you can do so by going to the retreat registration page, scrolling to the bottom and selecting the option that reads, "Donate: Make a contribution." If you have any questions, comments or concerns, please contact Kaitlin at retreat@oanyc.org. The retreat committee will be meeting on Sunday, January 13 at 3:30 at Rail Line. We will be finalizing scheduling and room assignments. The retreat committee has been busy preparing for the winter retreat on January 18-20. We have made double rooms for single occupancy rooms available, called "Single Supplement" rooms and registration for these can be accessed through the retreat registration site. An upgrade option for people who have already registered is also available. Please contact Kaitlin at retreat@oanyc.org for more information on this. We currently have 40 people registered to attend and there is still time! If you are unable to attend and would like to make a donation to our scholarship fund, you can do so by going to the retreat registration page, scrolling to the bottom and selecting the option that reads, "Donate: Make a contribution." If you have any questions, comments or concerns, please contact Kaitlin at retreat@oanyc.org.

***12th Step Within Committee Chair Report / Liz D***: Our Committee did not meet in December. Our next meeting is January 13th. We will be checking taking the next steps on how to use our approved collateral. At our next meeting we will be discussing the Speaker List. If you have anything you want our committee to consider please get in touch by next Sunday 1/13 so we can include this in our discussion. We will bring the outcomes of this discussion back to intergroup at the next meeting.

***Archives Committee Chair Report / Beth S***: The Archives Ad Hoc Committee (Beth) lost a committee member and I have been a bit sick in the last week and a half. Holidays were a wash and I'm afraid I got zilch done this past month. I commit to putting in an hour/week for this next month on scanning and organizing the files on Google Drive.