Meeting is called to order at 6:47pm and we begin with the serenity prayer. Andy reads and reviews the 3rd Tradition. Katherine reads and reviews the 3rd Concept. Reps go around the room and introduce themselves.

There were:

* 3 new IG members
* 25 attendees at peak
* 22 voting members
* 4 board members

A quorum is established.

Minutes

Sean notifies Intergroup that we will vote on February minutes during New Business.

Committee Reports

#1: Kate K. gives a Treasury Committee Chair Report (attached)

#2: Kate K. gives a Special Events Committee Chair Report

#3: Kaitlin K. gives a Retreat Committee Chair Report

#4: Adam W. gives an Outreach Committee Chair Report

#5: Liz D. gives a 12th Step Within Committee Chair Report (attached)

#6: Kate K. gives a Publications Committee Chair Report (attached)

#7: Beth S. gives an Archives Committee Chair report (attached)

Pending Business

#1: Jeff gives an update on his progress searching for an ADA accessible location to hold Intergroup meetings.

New Business

#1: The 7th Tradition is collected.

#2: **Sean makes a motion to accept the February minutes. Beth seconds the motion. February minutes are approved.**

#3: Diana agrees to draft up a proposal to sell t-shirts at Region 6.

#4: In her absence, Erin would like to inform the group that she is no longer able to fulfill the previous commitment she made to the positions of Alternate WSBC Delegate nor Unfunded WSBC Delegate due to a major scheduling conflict.

We would now like to hold a Special Election for the position of Alternate World Service Business Conference Delegate. The week of the WSBC is May 6th-11th in Albuquerque, New Mexico. The alternate delegate would only attend the conference in the event that one of the 2 current Funded Delegates were no longer able to attend.

Sean details the qualifications needed to serve as an Alternate World Service Business Conference Delegate.

**Sean B. volunteers to serve as an Alternate World Service Delegate. Kate K. holds a vote. 19 in favor. 0 opposed. 1 abstention. The vote carries.**

#4: Kate K. confirms that a Finance Committee meeting is happening on March 30th at 2:30 PM in her apartment. Fellows can contact her directly for directions.

#5: Adam W. notifies Intergroup that support is still welcome to help Outreach connect with more diverse communities.

#6: . Liz D. shares a selected document (“Our Invitation to You”) from oa.org. Avi G. volunteers to share a selected document for our April meeting.

#7: Deanna D. and Andy P. agree to be our Google Voice volunteers.

#8: Liz D. agrees to read 4th Tradition.

#9: Kaitlin K. to read 4th Concept.

Announcements

#1: Kate announces that we have collected in $67 in 7th tradition contributions.

#2: Reminder that our Step Workshop is continuing in 2019 from January-June. Steps 8 + 9 are on April 14th, Steps 10-12 are on May 12th, and Traditions 1-12 are on June 9th.

#3: Region 6 Convention 2019 is happening from October 18-20th at the Crowne Plaza in White Plains, NY.

#4: If you are interested in submitting a recorded qualification of yours to apply to be chosen as a Keynote Speaker for the Region 6 Convention in October, please take a flier as the deadline is April 29th!

Wrapping Up

Sean asks Intergroup for any feedback.

Meeting closes at 7:52 pm with the OA pledge and the serenity prayer.

**Committee Reports:**

|  |  |  |
| --- | --- | --- |
| **Position** | **Person** | **Email Contact** |
| Chair | Erin B. | Chair@oanyc.org |
| Vice Chair | Sean B. | ViceChair@oanyc.org |
| Treasurer & Finance | Kate K. | Finance@oanyc.org; Treasurer@oanyc.org |
| Corresponding Secretary | Rebecca B. | CorrespondingSecretary@oanyc.org |
| Recording Secretary  | Sarah WB. | Recording Secretary@oanyc.org |
| Archives Committee Chair | Beth S. | Archives@oanyc.org |
| Bylaws Committee Chair | Andy P. | Bylaws@oanyc.org |
| Outreach Committee Chair | Adam W. | Outreach@oanyc.org |
| Publications Committee Chair | Sunny W. | Publications@oanyc.org |
| Retreat Committee Chair | Kaitlin K. | Retreat@oanyc.org |
| Special Events Committee Chair | Lauren H. | SpecialEvents@oanyc.org |
| 12th Step Within Committee Chair | Liz D. | TwelfthStepWithin@oany.org |
| Web Committee Chair | Iva L.  | WebCoordinator@oanyc.org |

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***Publications Committee Chair Report / Sunny W:*** The Publications Committee (PUB) has been on a bit of a hiatus for the past two months and is excited to start engagement again for 2019. We sent out the reminder email for the Simple Step Workshop event on Sunday, March 10 and are planning to send out the March Metro Memo on Saturday, March 23. Updates were made to the printed meeting list and the updated version is being circulated. Our mailing list continues to grow especially since the addition of the popup form on the OANYC.org site. In the past 30 days we have 15 new subscribers, 75% of which came through the popup form. We are hovering around the 500 subscriber mark.

This month we will focus on preparing the third hard copy edition of the Metro Memo which will be available at the April Intergroup meeting. The deadline for submissions for the hard copy edition is Monday, April 1.

The Publications Committee is working on the third hard copy edition of the Metro Memo for April. The deadline for submissions for this issue is Monday, April 1. Submission deadlines for the digital editions are rolling so reach out when you're ready and we will do our best to include your submission into the next publication!

**Not a writer? Not a problem! According to the *Guidelines for OA Newsletters*, "original sketches, cartoons, pictures, etc." are also acceptable material for OA newsletters. Contact Publications for more information! Email** **Publications@oanyc.org**

***Archives Committee Chair Report / Beth S:*** The Archives Ad Hoc Committee (Beth) had a busy month and did a little phone app scanning. It’s coming along at a snail pace. Wanna have a scanning party and get all the digitizing done in one night? Still asking. AND I am still looking for someone familiar with Google Drive and wanting some service.

The committee will do an hour/week on scanning and organizing the files on Google Drive.

***12th Step Within Committee Chair Report / Liz D***: In February the committee reformatted the Speaker List so it could fit more entries. We updated the directions for using the list and added a note about how often the list is updated. By updated I mean how often each person on the list is contacted to see if they still want their name on the list and if any contact info has changed. We reached out to everyone on the list and made the updates. We also organized our support of the Sponsorship event coming up on March 24th. We set a date for the committee to go to the Recovery from Relapse meeting (April 7th) to see if we can be of service to them. Our next meeting is April 14th at 11 am, at Smile Cafe, 24th and Lexington Avenue.

This coming month we will be finalizing a draft of a flyer to be submitted to the board.

We are also tabling and supporting the Sponsorship workshop.

We encourage fellows to go to OANCY.org and add their names to the Speaker list.