Meeting is called to order at 6:49pm and we begin with the serenity prayer. Sunny W. reads and reviews the 11th Tradition. Andy P. reads and reviews the 11th Concept. Reps go around the room and introduce themselves.

There were:

* 0 new IG members
* 20 attendees at peak
* 19 voting members
* 4 board members

A quorum is established.

Minutes

Sean notifies Intergroup that we will vote on October minutes during New Business.

Committee Reports

#1: Kate K. gives a Treasury Report (attached)

#2: Lauren H. gives a Special Events Committee Chair Report

#3: Kaitlin K. gives a Retreat Committee Chair Report (attached)

#4: Liz D. gives a 12th Step Within Committee Chair Report (attached)

#5: Sunny W. gives a Publications Committee Chair Report (attached)

#6: Andy P. gives a Bylaws Committee Chair Report

#7: Beth S. gives an Archives Committee Chair Report (attached)

#8: Adam W. gives an Outreach Committee Chair Report

Pending Business

#1: Members who attended the Region 6 convention share their experience.

#2: The Tuesday 7:30 PM Newcomer Moravian meeting is still on the oa.org website and no longer has attendance. We have removed the meeting from oa.org and oanyc.org due to a former break in traditions, but if someone is willing to chair that meeting, it can stay alive and healthy. Sean asks if anyone is interested in keeping this meeting afloat. There is still no group treasurer for Moravian meetings or an update on rent or insurance. Sean also asks if there is an update about the meeting location change for the 6 PM St. Mary’s Body Image meeting. A new location search is still underway.

#3: In our October meeting, we voted as a service body to move WSBC elections to this month. Adam and Mollie have been our World Service Business Conference Delegates for the last 2 years. This year’s WSBC will be from May 6th-11th in Albuquerque, NM.

Rebecca reads WSBC description. Sarah WB reads WSBC qualifications.

Diana and Adam volunteer to be WSBC World Service delegates and share why they are interested in running, then leave the room.

**Sean calls to vote on our volunteer WSBC delegates. A vote is taken. 12 are in favor of Diana becoming a WSBC delegate. 2 are opposed. 2 abstentions. A second vote is taken. 16 are in favor of Adam becoming a WSBC delegate. 2 are opposed. 1 abstention. Diana and Adam are elected as our 2019-2020 WSBC delegates.**

There are no volunteers or nominations for an alternate or unfunded WSBC delegate.

New Business

#1: The 7th Tradition is collected.

#2: **Sean B.** **makes a motion to accept the October minutes. Sunny W. seconds the motion. October minutes are approved.**

#3: Sean notifies the group that Ellen’s selected oa.org document “Guidelines for a Group Conscience Meeting” is available for Intergroup members to read.

#4: Rebecca B. will review a selected document from oa.org for our December meeting.

#9: Sunny W. and Kate K. agree to be our Google Voice volunteers.

#10: Sarah WB. to read 12th Tradition.

#11: Sean B. to read 12th Concept.

Announcements

#1: Kate announces that we have collected $56 in 7th tradition contributions.

#2: Reminder: Purchasing OA Literature on oa.org benefits OA as a whole. When we purchase OA literature on Amazon or from another store, the money does not go to OA at all. The New OA 12 & 12 is available for purchase.

#3: Region 6 Convention 2019 is happening from October 18-20th at the Crowne Plaza in White Plains, NY. Super Early Bird $35 Registration ends Nov. 25th!

#4: Katherine found out that the 6:30pm Tuesday/Thursday meeting is still meeting at Cornerstone 178 Bennett Ave & 189th St.

Wrapping Up

Meeting closes at 8:04 pm with the OA pledge and the serenity prayer.

**Committee Reports:**

|  |  |  |
| --- | --- | --- |
| **Position** | **Person** | **Email Contact** |
| Chair | Erin B. | Chair@oanyc.org |
| Vice Chair | Sean B. | ViceChair@oanyc.org |
| Treasurer & Finance | Kate K. | Finance@oanyc.org; Treasurer@oanyc.org |
| Corresponding Secretary | Rebecca B. | CorrespondingSecretary@oanyc.org |
| Recording Secretary | Sarah WB. | Recording Secretary@oanyc.org |
| Archives Committee Chair | Beth S. | Archives@oanyc.org |
| Bylaws Committee Chair | Andy P. | Bylaws@oanyc.org |
| Outreach Committee Chair | Adam W. | Outreach@oanyc.org |
| Publications Committee Chair | Sunny W. | Publications@oanyc.org |
| Retreat Committee Chair | Kaitlin K. | Retreat@oanyc.org |
| Special Events Committee Chair | Lauren H. | SpecialEvents@oanyc.org |
| 12th Step Within Committee Chair | Liz D. | TwelfthStepWithin@oany.org |
| Web Committee Chair | Iva L. | WebCoordinator@oanyc.org |

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***Retreat Committee Chair Report / Kaitlin K:*** As of November 1, regular registration pricing has begun. As of 11/5, there are 22 people registered, which is 10 registrants short of our minimum goal of 33 participants. The maximum amount of participants is 56. The second installment of the deport has been made to The Guest House and the deposit for the bus service has been made. The committee will be meeting November 11 at 3:00 at Gigi Cafe to map out the retreat curriculum and event scheduling. All are welcome.

The committee is meeting November 11 and November 25 at 3:00, Gigi Cafe on the Upper West Side to map out retreat content and schedule of events. All are welcome.

**Highlight: As of November 1, regular registration pricing has begun. As of 11/5, there are 22 people registered, which is 10 registrants short of our minimum goal of 33 participants. The maximum amount of participants is 56. The second installment of the deport has been made to The Guest House and the deposit for the bus service has been made. The committee will be meeting November 11 at 3:00 at Gigi Cafe to map out the retreat curriculum and event scheduling. All are welcome.**

***12th Step Within Committee Chair Report / Liz D***: We have submitted some materials to use in collateral the rest of the year. We have just had it approved and at our next meeting, November 11th, we will discuss how we want to use the new content. Also, the committee worked with the Publications committee to put together a special edition of the Metro Memo for 12SWithin Day December 12th. At our next meeting the chair will be updating the committee on the approval of their submission and discussing how we want to move forward with this material. Also, we will consider how to edit the speaker list now that it is more than one page. We may reformat or remove some information, all TBD. Also we will be discussing the goals we set for the year and aligning on our next few months of service.  **Highlight: 12th Step Within Day is on December 12th. The Committee encourages fellows to make calls on this day to fellows they have not seen recently or that they know are struggling.**

***Publications Committee Chair Report / Sunny W***: The Publications Committee (PUB) has been busy this past month. We did a complete sweep of the printed meeting list and compared the information to that on OA.org. The most noticeable change is that every meeting on the printed list now includes their OA.org official meeting number. We updated all of the meetings that are listed as **Closed** on OA.org and groups are encouraged to take a look at the list if they are unclear about their meeting status. In order to include the meeting numbers on the list, some of the supplementary information about individual meetings was removed from the list.

On October 16 we launched a new feature on OANYC.org which features a pop up that allows visitors to the site to sign up for our mailing list. Since that pop up went into effect we have 15 new subscribers. In November 2017 we had 431 subscribers and as of November 5, 2018 we have 452 subscribers. One of the reasons that our list growth rate is so low is because MailChimp routinely “cleans” members from the mailing list if the emails to their accounts bounce back a certain number of times. Various email servers and an individual’s settings within that server have a major impact on how our emails are being delivered, and that is something that Publications is working on. The best suggestion we have for right now is to have people add [Publications@oanyc.org](mailto:Publications@oanyc.org) to their email Contact List since most email servers accept emails from contacts into the primary inbox. As of now, we are also reaching out individually to people each month when MailChimp provides us with a list of the recipients who were automatically removed from the list. Last month it was clear that the majority of the emails that were cleaned from the list were undeliverable addresses, mostly typos in the email addresses from the looks of it. We did hear back from a small handful that they would like to be added back onto the list and we supplied them with the information about how to do that.

This month, PUB is going to be creating a “Welcome Email” that gets sent to every new subscriber to the mailing list. It will include information about adding our email address to their contact list to ensure that our emails are being delivered as well as other useful information, such as a link to past issues of the Memo. We are also going to be doing some more research about how our emails are being delivered and what we can do make improvements so that our information is reaching more people on our mailing list. On December 1 you will also receive a Special Twelfth-Step-Within Edition of the Metro Memo in your inbox which will be formatted for easy at home printing. At the December IG meeting we will debut our second quarterly hard copy of the Metro Memo.

**Highlight: Publications is asking groups to take a look at the hard copy meeting list and cross reference the information on the list with their group to make sure everything is correct including the type of meeting, and if it is open or closed. All changes must be made on OA.org first and then they will be reflected in subsequent copies of the printed meeting list. Also, if you are on the mailing list, please add us to your Contact List to ensure future emails are delivered to your main inbox!** [**Publications@oanyc.org**](mailto:Publications@oanyc.org)

***Archives Committee Chair Report / Beth S***: The Archives Ad Hoc Committee (Beth and Theresa) continued to edit bulk-scanned PDFs and uploaded to Google Drive. Beth also scanned documents from her Adobe Scan app. Lovely. We will keep on trucking until all documents have been scanned in and uploaded. Thank you.