Meeting is called to order at 6:46pm and we begin with the serenity prayer. Kate K. reads and reviews the 10th Tradition. Sean B. reads and reviews the 10th Concept. Reps go around the room and introduce themselves.

There were:

* 6 new IG members
* 25 attendees at peak
* 22 voting members
* 5 board members

A quorum is established.

Minutes

Sean notifies Intergroup that we will vote on September minutes during New Business.

Committee Reports

#1: Kate K. gives a Treasury Report (attached)

#2: Liz D. gives a 12th Step Within Committee Chair Report (attached)

#3: Sunny W. gives a Publications Committee Chair Report (attached)

#4: Kaitlin K. gives a Retreat Committee Chair Report (attached)

#5: Adam W. gives an Outreach Committee Chair Report (attached)

#6: Kaitlin K. gives a Web Committee Report

Pending Business

#1: Members who attended the Region 6 conference share their experiences in Albany.

#2: We have a podcast link on oanyc.org available for meetings who would like us to link to individual meeting websites.

#3: Rebecca presents a 2 policy option around donation limits and bequests. Currently there is no policy related to maximum amount of bequested money accepted from NY Metro Intergroup. No bequest or donation can be accepted from an outside source.

**Rebecca makes a motion that the maximum allowable contribution to the Intergroup in any one year by an OA member is $5,000. No donation can be accepted by any outside source.**

Discussion ensues.

**Erin calls the question.**

**A vote is taken.**

**21 are in favor of the motion.**

**2 are against the motion.**

**1 abstention.**

**The motion carries.**

**Rebecca makes a motion that the maximum allowable bequest to Intergroup *by an OA member* is unlimited. If the bequest exceeds $5,000, the amount over $5,000 will be immediately transferred to OA World Service. Jeff moves to amend the original motion to state that if the bequest exceeds $5,000, the amount over $5,000 will be immediately transferred 50% to OA World Service and 50% to Region 6.** Discussion ensues.

**Erin calls the question.**

**A vote is taken.**

**8 are in favor of the amendment.**

**8 are against the amendment.**

**6 abstentions.**

**The amendment does not pass.**

**Diana makes a motion to amend the original motion to say that the maximum allowable bequest to Intergroup *by an OA member* is unlimited. No bequest or donation can be accepted from any outside source.**

Discussion ensues.

**Erin calls the question.**

**14 are in favor of the amendment.**

**5 are against the amendment.**

**3 abstentions. The motion carries.**

**Erin calls to vote on the amended motion. 1**

**3 are in favor of the amended motion.**

**5 are against the amended motion.**

**3 abstentions.**

**The final motion (“The maximum allowable bequest to Intergroup *by an OA member* is unlimited. No bequest or donation can be accepted from any outside source.”) carries.**

#4: Certificate of Change is still being worked on by Kate K. to replace the specific name representative of OA.

#5: Liz and Scott give an update on Moravian meetings. It is still unknown if Moravian is solvent. They will report back again next month.

New Business

#1: The 7th Tradition is collected.

#2: **Sean B.** **makes a motion to accept the September minutes. Scott T. seconds the motion. September minutes are approved.**

#3: Scott notifies Intergroup that the Tuesday Body Image meeting at St. Mary’s is having trouble making rent and is looking to move.

#4: Erin hands out flyers and reminds Intergroup that there is a Step Workshop happening through the end of the year.

#5: **Rebecca moves that the Intergroup board holds workshops from January-June 2019 to be separated by groups of steps and ending with a tradition/concepts workshop.**

**Kate seconds the motion.**

Discussion ensues.

**Erin calls the question.**

**12 are in favor of the motion.**

**3 are against the motion.**

**5 abstentions.**

**The motion carries.**

#6: **Sean moves that World Service nominations are tabled until next month. Rebecca seconds the motion. The motion carries.**

#7: Since she could not be attendance today, Ellen M. will review her selected document from oa.org for our November meeting.

#9: Jaime and Susan agree to be our Google Voice volunteers.

#10: Sunny W. to read 10th Tradition.

#11: Jeff S. to read 10th Concept.

Announcements

#1: Kate announces that we have collected $73 in 7th tradition contributions.

#2: The Region 6 convention is coming up in Portland, Maine from October 26th-28th. Flyers are available, please announce to your meetings. Registration is $60 online.

#3: Katherine will research whether or not the 6:30pm Tues/Thursday meeting at Cornerstone on 178 Bennett Avenue/189thStreet is currently active. She will report back next month.

Wrapping Up

Meeting closes at 8:38 pm with the OA pledge and the serenity prayer.

**Committee Reports:**

|  |  |  |
| --- | --- | --- |
| **Position** | **Person** | **Email Contact** |
| Chair | Erin B. | Chair@oanyc.org |
| Vice Chair | Sean B. | ViceChair@oanyc.org |
| Treasurer & Finance | Kate K. | Finance@oanyc.org; Treasurer@oanyc.org |
| Corresponding Secretary | Rebecca B. | CorrespondingSecretary@oanyc.org |
| Recording Secretary  | Sarah WB. | Recording Secretary@oanyc.org |
| Archives Committee Chair | Beth S. | Archives@oanyc.org |
| Bylaws Committee Chair | Andy P. | Bylaws@oanyc.org |
| Outreach Committee Chair | Adam W. | Outreach@oanyc.org |
| Publications Committee Chair | Sunny W. | Publications@oanyc.org |
| Retreat Committee Chair | Kaitlin K. | Retreat@oanyc.org |
| Special Events Committee Chair | Lauren H. | SpecialEvents@oanyc.org |
| 12th Step Within Committee Chair | Liz D. | TwelfthStepWithin@oany.org |
| Web Committee Chair | Iva L.  | WebCoordinator@oanyc.org |

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***12th Step Within Committee Chair Report / Liz D***: The 12th Step Within Committee has been very busy this past month. As per our agenda and plan for the year we concentrated on creating content for 12SW Day and for the metro Memo. At the October meeting we reviewed the content that was created and assigned editing deadlines. We also reviewed collateral that was made by Region 6 that we may use in the coming months. The main thing we did, in concert with the Publications Committee chair, was decide on our plan for a special Metro Memo for 12SW Day and assigned writing tasks and deadlines for committee members. The committee chair reported back to the committee what she had learned about the review process for collateral and discussed what items we could add to our work in the coming months. This month all committee members have writing prompts and deadlines to work on for the Metro Memo and 12SW day in general. Our next committee meeting is November 11th at 1 pm Le Pain Quotidian on 40th St between 5th/6th. **Highlight:** **We are looking forward to spreading the message about 12th Step Within Day which is December 12th. This is a day highlighted by OA to reach out to members who you have not seen in a while at a meeting and to reach out in fellowship in general.**

***Publications Committee Chair Report / Sunny W***: The Publications Committee (PUB) sent out the September issue of the Metro Memo on September 29 this month. We are aiming to have the October issue out on Monday, October 15. 23% of the recipients who received the September issue opened the email, and 3.7% click links within the email according to the MailChimp report. This is a lower open rate than our average (35%), but not alarming. We also made updates to the October meeting list. Over the next month we will send out the October Metro Memo issue, as well as a reminder email about the Step Workshop Series. We would like to send out an e-blast specifically about the Winter Retreat, and we will be working with the Retreat Committee to organize that and discuss an optimal time to send that out. Perhaps the first one in November, and then a reminder the first week of January. We are also excited to announce that we are working on a Special Edition of the Metro Memo that will be dedicated to Twelfth Step Within Day. We are partnering with the 12SW Committee to create this special newsletter which we plan to send out via MailChimp on December 1. The special edition Memo will be formatted as a PDF for easy at home printing. The next hard copy edition of the Metro Memo is planned for the December Intergroup meeting. The deadline for submissions for this issue will be Saturday, December 1. **Highlight: The Metro Memo would love to hear from you! The next hard copy edition of the Metro Memo is planned for December. The deadline for submissions for this issue will be: Saturday, December 1.  Submission deadlines for the digital editions are rolling so reach out when you're ready and we will do our best to include your submission into the next publication! Not a writer? Not a problem! According to the *Guidelines for OA Newsletters*, "original sketches, cartoons, pictures, etc." are also acceptable material for OA newsletters. Contact Publications for more information! Email** **Publications@oanyc.org**

***Retreat Committee Chair Report / Kaitlin K***: The retreat committee has been hard at work in preparation for the winter retreat. We meet every third Sunday of the month at Gigi Cafe on the upper West side, the next meeting being on October 21. There are postcards provided at this meeting for reps to bring back to their home meetings. Flyers have also been sent to surrounding intergroups as well as requesting surrounding intergroups to post the event electronically on their respective sites. We have 16 registrants thus far. Early bird pricing will be available through October 31.  We are working with Thomas on easing some pain points with the web registration system and we are in the process of exploring additional fund raising options. There are plenty of serve opportunities, feel  free to contact Kaitlin (retreat@oanyc.org) to learn more.

***Outreach Committee Chair Report / Adam W***: The Outreach Committee worked with Publications and you can download both the carry the message business cards and tear off flyers from the metro memo sent out this month. We also had fellows attend a health fair at Williams Institutional CME Church in Harlem on Sept 29th. We got 1000 carry the message business cards printed. We are looking for some ideas on the best way to get the carry the message cards distributed to fellows who want to do service. We are also looking into Facebook targeted ads for NYC. this was mentioned at Region 6 assembly by another IG rep during the "Carry the Message" workshop. This could help us provide outreach to so many in NYC that do not know we exist. We are also working with the Web committee to get a space dedicated to Outreach information on our website for events, resources, etc. **Highlight: The outreach committee has lots of free and simple service ideas you can do. Business cards and tear-off flyers are available for download on the September Metro Memo available on**[**oanyc.org**](http://oanyc.org)**. We are looking for fellows to help carry the message. If this is you or your sponsees, please reach out to****outreach@oanyc.org****.**

***Bylaws Committee Chair Report / Andy P***: The Bylaws committee prepared two policies to be voted on for adding to the Policies and Procedures.  These recommended policies are required to be added in some form and we believe we have found wording that will be acceptable to the intergroup as a whole.