

Meeting is called to order at 6:51pm and we begin with the serenity prayer. Reps go around the room and introduce themselves. Diana reads and reviews the 8th Tradition. Sunny reads and reviews the 8th Concept.

There were:

- 3 new IG members
- 22 attendees at peak
- 21 voting members
- 5 board members

A quorum is established.

Minutes

Erin notifies Intergroup that we will vote on July minutes during New Business.

Committee Reports

- #1: Kate K. gives a Treasury Report (attached)
- #2: Adam W. gives a Special Events Committee Chair Report
- #3: Kaitlin K. gives a Retreat Committee Chair Report (attached)
- #4: Adam W. gives an Outreach Committee Chair Report
- #5: Mollie G. gives a 12th Step Within Committee Chair Report (attached)
- #6: Sunny W. gives a Publications Committee Chair Report (attached)
- #7: Iva L. gives a Web Committee Chair Report
- #8: Andy gives a Bylaws Committee Report

Pending Business

- #1: Kaitlin has met the abstinence requirement and is officially our new Retreat Chair.
- #2: LA podcasts are not vetted by any World Service committee. To support our second strategic goal of 2018, "To Share the OA Message," we believe that easy accessibility to the message of recovery is indispensable. Podcasts offer an on-demand, portable message to supplement the many kinds of meetings available here in NYC. We suggest that oanyc.org offers links to individual meeting websites from the Metro IG area with a disclaimer to say: "The recordings here are meeting qualifications and are not vetted by NY Metro IG. If you hear a break in tradition on one of these podcasts, please feel free to contact the posting meeting about the issue in order for the podcast to be reviewed and removed if necessary."

New Business

- #1: The 7th Tradition is collected.
- #2: **Andy makes a motion to accept the July minutes. Rebecca seconds the motion. July minutes are approved.**
- #3: **Erin makes a motion to use up to \$125 of Intergroup's 7th tradition collections towards Sarah WB's travel and food costs to attend Region 6 Officer Training on September 27th. Scott seconds the motion. Motion carries.**

#4: Kate reviews Metro IG’s suggested 7th Tradition announcement and opens up group discussion.

#5: Erin proposes that the Finance Committee come up with “Simple steps to creating a Venmo account” for individual groups to use if they so choose, and to consider how to promote to individual members to donate the dollar amount of their anniversary on their OA anniversary.

#6: Erin reviews Process and Procedure for updating oa.org for meetings no longer active and asks that OA members adhere to the following: if an OA member contacts Metro Intergroup about a permanent meeting change and/or closure (or seemingly zero attendance), Intergroup will ask the member to reach out to the meeting contact to confirm. If there is no meeting contact listed at oa.org, a designated volunteer will contact the meeting location for clarity about rent receipts and meeting status. If it is determined to be a truly closed meeting, Intergroup’s body of reps will vote to officially remove the meeting from oa.org. After the confirmed vote, the board would contact the World Service Trustee and the Region 6 Trustee to remove the meeting. As a reminder, our printed Metro IG meeting list is a mirror of the NYC meetings listed on oa.org. WSO holds the official roster of meetings.

#6: Next steps for Beginner’s Moravian meeting are continuing to be discussed between the Board and our Region 6 Representative so that process is followed correctly and appropriately. Moravian meetings have changed hands to a new treasurer and the largest Moravian meeting has access to purchase its own literature.

#7: Intergroup reviews and discusses George’s selected document from oa.org about “Reading Literature Aloud at OA Meetings.”

#8: Sean agrees to select a document from oa.org for our September meeting.

#9: Steve and Barbara agree to be our Google Voice volunteers.

#10: Beth to read 9th Tradition.

#11: Andy to read 9th Concept.

Announcements

#1: Kate announces that we have collected \$63 in 7th Tradition contributions.

#2: Region 6 convention is coming up. Make sure to announce at your meetings.

#3: Kate has raffle tickets available.

#4: Diana announces that there is 15 week 12 Step Workshop coming up.

Wrapping Up

Meeting closes at 8:32 pm with the OA pledge and the serenity prayer.

Committee Reports:

Position	Person	Email Contact
Chair	Erin B.	Chair@oanyc.org
Vice Chair	Sean B.	ViceChair@oanyc.org
Treasurer & Finance	Kate K.	Finance@oanyc.org; Treasurer@oanyc.org

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Corresponding Secretary	Rebecca B.	CorrespondingSecretary@oanyc.org
Recording Secretary	Sarah WB.	Recording Secretary@oanyc.org
Archives Committee Chair	Beth S.	Archives@oanyc.org
Bylaws Committee Chair	Andy P.	Bylaws@oanyc.org
Outreach Committee Chair	Adam W.	Outreach@oanyc.org
Publications Committee Chair	Sunny W.	Publications@oanyc.org
Retreat Committee Chair	Kaitlin K.	Retreat@oanyc.org
Special Events Committee Chair	Lauren H.	SpecialEvents@oanyc.org
12 th Step Within Committee Chair	Liz D.	TwelfthStepWithin@oany.org
Web Committee Chair	Iva L.	WebCoordinator@oanyc.org

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TREASURER'S REPORT		From:	To:
		1-Jul-2018	30-Jul-2018
BEGINNING CHECKING ACCOUNT BALANCE			
TD Bank Checking Account as of:	1-Jul-2018	\$	24,654.61
PayPal Account Balance as of:	1-Jul-2018	\$	2,885.17
Vermo Account Balance as of:	1-Jul-2018	\$	146.90
Total		\$	27,686.76
EXPENSES (Cleared)			
	BUDGET CATEGORY	AMOUNT	
Paypal	Bank Fees	\$	19.38
Scott T.	R6 & WS	\$	1,173.61
Leaven H.	Special Events	\$	25.00
Diana G.	R6	\$	114.86
Copy Specialist	Printing IG	\$	66.23
Sunny W.	R6	\$	48.38
Kate K.	R6 (paid for most attend	\$	456.63
Liz D.	R6	\$	152.52
Guest House	Deposit Retreat W2018	\$	300.00
Tom Mayo	Website Master	\$	100.00
Hudson Park River Trust (permit)	Special Events	\$	150.00
Mollie G.	R6	\$	102.80
		Total Expenses	\$ 2,769.41
DONATIONS: Meeting Contributions (budgeted is \$1,802.50/month)			
PAYPAL			
			\$
48004	Mon. night Mens mtg	Deanna D.	\$34.20
		Jeffery N.	\$108.10
		Leon A.	\$61.80
45171	First Unitarian Church Saturday 11:00 AM	Glendoria J.	\$15.00
31449	All Angels Church Friday 5:55 PM	Scott T.	\$85.80
7701	Sat 4:45pm Manhattan Jan Hus Church	Vanessia S.	\$41.32
48000	LGBT Center Saturday 12:00 PM	Tim B.	\$49.20
41211	First Unitarian Church	Eather L.	\$93.60
11316	BB Mtg Fri. night	James C.	\$240.00
47526	Mon. Beg. Sp Church of St. Mary the Virgin	Rachel L.	\$15.48
		PayPal Sub Total Donations	\$744.50
TD BANK DEPOSITS			
Transferred from PayPal to TDB			\$ 2,000.00
00496	Young Israel Sunnyside Tues at 6pm	Marvin G.	\$ 30.00
04272	St. Ignatious Park 11 Sar 11a	Milly S.	\$ 248.22
48736	LGBTCC Mon 7pm	Jane K.	\$ 48.29
45163	St. Thomas Wed at 12:30	Hanner F.	\$ 80.00
48442	Bklyn Heights Synagogue Mon 12p	Lois L.	\$ 30.00
50882	Bklyn Heights Synagogue Thur 12p	Lois L.	\$ 30.00
	June Step Workshop		\$ 32.00
	May 2018 IG 7th Tradition		\$ 74.00
	March 2018 Step Workshop 7th Tradition		\$ 72.00
	June 2018 IG 7th Tradition		\$ 63.50
	July 2018 IG 7th Tradition		\$ 52.00
	*Young Peoples meeting last contribution as meeting has closed		\$ 284.35
		TD Bank Sub Total Donations	\$ 3,044.36
OTHER			
July IG MTG	IG 7th Tradition		\$ 52.00
	via Verimo		\$ 9.00
		Sub Total Donations	\$ 61.00
		Total Income (Contributions, Proceeds, Etc)	\$3,849.86
TOTAL BALANCE PER BANK			
TD Bank Checking Account as of:	30-Jul-2018	\$	25,008.94
PayPal Account Balance as of:	30-Jul-2018	\$	1,610.25
Verimo Account Balance as of:	30-Jul-2018	\$	155.00
Total Balance per bank		\$	26,774.23

*Young Peoples' meeting contribution
World Service suggests that Seventh Tradition Contributions may be broken down as follows:
60% to your Local Intergroup - \$170.57
30% to World Service Office - \$85.29
10% to Region 6 (North East) - \$28.43
These funds will be allocated appropriately

Retreat Committee Chair Report / Kaitlin K: The committee has decided to meet every 3rd Sunday of the month at Gigi Cafe on the upper West Side at 3:00. All are welcome. We have completed the design for the winter Retreat post card. We have some printed here and more will be coming. The retreat TicketLeap registration site will go live on September 1 and we are working with all of our partners to ensure a smooth launch. Early bird pricing will start September 1-October 31. Please encourage all to attend!!

Publications Committee Chair Report / Sunny W: The Publications Committee (PUB) sent out the first Metro Memo monthly e-newsletter for the 2018-2019 term on Monday, July 16 via MailChimp. It was sent out to 434 recipients, and according to the MailChimp report, only one email was bounced. The MailChimp report provides us with detailed information about how our fellowship is engaging with these emails, and we are using this information to help us improve our service. As of this week, 115 recipients (26.5%) opened the newsletter email in *five different countries* (US, France, Canada, UK & Israel). Our average open rate is 35.7%, so we saw a marked decrease in how many people opened this email. I suspect that this is due in part to the increase in the number of emails we have sent out in the past few months since PUB has had more active participation. 5.5% of users clicked on various links within the email. The most common

link they followed was the flyer for the monthly step workshop, followed by the picnic flyer, and the link to the events page on our website.

PUB is also working with WEB to make some edits to the Metro Memo page on our website, as well as creating a pop up that allows users to subscribe to the mailing list when they visit our site.

We received a good amount of emails this month about updates to the printed meeting list and I think that was in part due to the PDF being included in the Metro Memo. Those updates are reflected in the August list. This month we also put out our very first printed Metro Memo in many months, which includes original writing from three fellows. We look forward to including more original submissions in the coming months.

This month, PUB is going to be working on making more edits to the printed meeting list. We will also work on the September edition of the Metro Memo, which we anticipate hitting your inbox on September 17. We are also actively engaging with the other IG committees in order to spread the word about what's going on beyond the group level. We are encouraging committees to write up pieces about their mission and projects to include in the Memo. We would love to keep running pieces about experiences with Special Events, workshops, the retreats, and other OA related events/activities.

The Metro Memo would love to hear from you! Submission deadlines are rolling so reach out when you're ready and we will do our best to include your submission into the next publication!

Not a writer? Not a problem! According to the *Guidelines for OA Newsletters*, "original sketches, cartoons, pictures, etc." are also acceptable material for OA newsletters. Contact Publications for more information! Email Publications@oanyc.org

Twelfth Step Within Committee Chair Report / Liz D: In July we printed and circulated updated speaker lists and a "how to" for signing up to be a speaker on the website. This was the last open piece of business from last year's committee agenda. This month we wrote something up for the metro memo telling fellows about our committed and asking for new members.

In August we will be tabling at the Picnic at the Pier. We will be passing out info on the committee, speaker lists, and signing people up to be speakers. We have a couple other ideas of what we might pass out at our table. These ideas are dependent on another activity we will be doing this month which is setting our agenda for the year on the calendar.

We are looking for new members so we can hear what fellows are looking for from us. You can email the committee @ twelfthstepwithin@oanyc.org

Archives Committee Chair Report / Beth S: The Archives Ad Hoc Committee (Beth and Theresa) edited bulk PDFs and uploaded to Google Drive. Beth also scanned more files the old slow and steady way. I will do my very best to scan in more documents this month using a phone app. And, I still have more bulk PDF files to separate into single files that are already scanned and upload them to our drive.

